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Dear Student and Family of Student:

Welcome to East Bay High School! To complete your 2020-2021 registration and begin classes on 08/10/2020, you must first provide the following registration documents. Please submit all required documentation to our Registrar, Mary McLaughlin. You can fax them to her dedicated fax at **(813) 672-5145** or email them as an attachment to **mary.mclaughlin@sdhc.k12.fl.us**.

- **Verification of Parent/Legal Guardian Address (two matching items are required):**
 - Current TECO electric bill (cannot accept water or phone/cable)
 - Property tax bill or homestead exemption
 - Contract for purchase of home
 - Warranty deed or lease agreement

(If you are living with a relative, etc., the person who will provide the verification documentation listed above must come in person to our office with their photo ID and their proof of residency. Both addresses must match.)
- **Completed Registration Forms:**
 - Registration Form (attached Form SB45501)
 - Residency Form (attached)
- **Authenticated Birth Date of Student (one of the following):**
 - Birth Certificate, must be original
 - Baptismal Certificate
 - Insurance policy on child in force at least two years
 - Bible record of Birth w/Parents' Sworn Affidavit
 - Passport or Certificate of Arrival in the US
 - School Records for 4 years showing date of birth
- **Immunization Records** – Immunization records must be up to date. See Student Handbook for details.
- **School Physical** – by an approved licensed health care provider or the Hillsborough County Health Department, within twelve months prior to entry of Florida Schools
- **Current Transcript/Transfer Grades/IEP/504**

Once all documentation is received, you will be contacted by your school counselor to schedule your classes. If you have any questions, please contact one of the people listed below:

- Registrar, Mary McLaughlin at 813-671-5134, ext. 262 or at mary.mclaughlin@sdhc.k12.fl.us.
- Data Processor, Joanne Spisak at 813-671-5134, ext. 227 or at joanne.spisak@sdhc.k12.fl.us.

We are excited to be a part of your educational journey and look forward to meeting you!

Sincerely,

Amy Stevens-Cox, Principal

East Bay High School
7710 Old Big Bend Road
Gibsonton, FL 33574
(813) 671-5134
www.eastbay.mysdhc.org