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Martinez Middle School

Dear student and family of student:

Welcome to Martinez Middle School! To complete your registrations and begin classes on **08/10/2020**, you must first provide the following registration documents. Please submit all required documentation to our registrar, Zuania Santos. You can fax them to (813-558-1226) or email them as an attachment to Zuania.santosreyes@sdhc.k12.fl.us.

- **Verification of Parent/Legal Guardian Address (two matching items are required):**
 - Current TECO electric bill (cannot accept water or phone/cable)
 - Property tax bill or homestead exemption
 - Contract for purchase of home
 - Warranty deed or lease agreement

(if you are living with a relative, etc., the person who will provide the verification documentation listed above must come in person to our office with their photo ID and their proof of residency. Both addresses must match.)
- **Completed Registration Forms and documents:**
 - **Registration Form**
 - **Residency Form**
 - **Release of Records**
 - **Student Birth Certificate**
 - **Immunization Records**
 - **School Physical**
 - **Social Security**
 - **Last Report Card**
 - **Test Scores**
 - **ID**

Once all documentation is received, you will be contacted by your school counselor to schedule your classes.

We are excited to be a part of your educational journey and look forward to meeting you!

Sincerely,

Toby Johnson

MARTINEZ MIDDLE SCHOOL
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