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Renee Best

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Kevin Moon

HENRY MITCHELL ELEMENTARY SCHOOL

Dear Mitchell Families,

Welcome back to the 2020-2021 school year! I hope you all had a safe and relaxing summer and are ready to start the new adventures that this year will bring.

I know there is a lot of uncertainty right now but I feel confident that we have the right staff, families and community partners that will continue to support our plan of success. I want to prepare you that this year will bring some changes to our campus. Procedures for volunteering and adults being on campus, as well as events that we usually hold, may be revised, as we continue to get more guidance from the district on implementing the CDC guidelines. Our goal is always to have parents involved in their child's education and to keep our families connected to one another and our school. As a school, we will continue to have conversations with our PTA and community members, on how to tweak our events to make sure we all stay connected to one another. If we cannot tweak them, some may be put on hold or we may come up with some new ideas. One of the things that makes Mitchell so special is the relationships we have with one another and we will do our best to continue to make that happen.

As always, I want each of you to know that every decision I make, I will make thinking about what is best for students. I believe in the power of positivity and that the energy you give is the energy you will receive. I look forward to continuing to build relationships with each of you and your children. Please know you can call or email me at any time. (Especially during these times of uncertainty.) I will be here to help answer questions or talk through your concerns.

For those of you who have been part of the Mitchell family already know that Mitchell is an excellent school with amazing students. We have dedicated and caring teachers that support the continued growth of all our students. I am thankful for the parent and community support that surrounds our school and I look forward to continuing the great work that has been done here at Mitchell.

We will focus on kindness again this year. I feel that it is important to spread kindness everywhere you go. Kindness can strengthen your relationships and sense of satisfaction. Kindness is a quality that is contagious! I will work hard to continue to make sure Mitchell has a safe, positive, learning centered environment that encourages students to be critical thinkers and problem solvers, promoting high academic achievement for all! I can't wait to see all our Mitchell Bobcats!!!

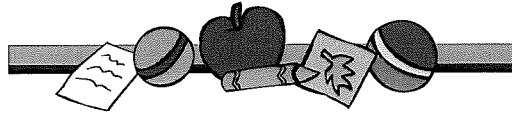
Sincerely,
Renee Best
Principal
813-872-5216
Renee.best@sdhc.k12.fl.us

"To Be The Best, Give Your Best"



Your child's teacher, grade, and room number for the new school year are located on the address label on the postcard. Look for the four numbers on the label, and then on the Student Teacher assignment chart for the teacher, grade, and room number. (Example: 0101 means first grade, Ms. Burnett is the teacher and the room # is 103.

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Kindergarten		
KG01	Mrs. N. Jackson	503
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KG03	Ms. J. Weiss	504
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0101	Ms. K. Burnett	103
0102	Ms. A. Menendez	110
0103	Ms. D. Gilbert	116
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0504	Mrs. A. Navas	304
0505	Mrs. T. Pyle	301



MITCHELL ELEMENTARY SCHOOL

KINDERGARTEN & NEW STUDENT REGISTRATION

Dear Families:

It's time to register all of our prospective kindergarten students for the 2020-2021 school year!

We will have kindergarten registration available in the office during the remainder of the year. You may come in and complete the registration packet at your convenience.

You will need to bring the following:

1. Your child's original birth certificate
2. Your child's original social security card
3. Current physical
4. Immunization record
5. Two forms of address verification (current electric bill, tax receipt or homestead exemption card; contract for purchase of home or warranty deed or lease agreement.)

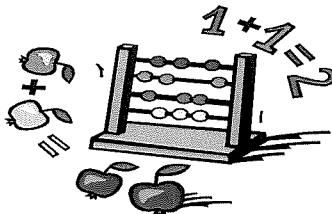
***REMEMBER YOUR CHILD MUST BE 5 YEARS OLD ON OR BEFORE
SEPTEMBER 1st.**

We are looking forward to meeting all of our new "Mitchell Friends"!

Looking forward to seeing you!!!

**Registration
Monday-Friday
10:00 a.m.-3:00 p.m.**

It is imperative you register your child early.



MITCHELL ELEMENTARY SCHOOL

REGISTRACION DE ESTUDIANTES DE KINDERGARTEN Y DE ESTUDIANTES NUEVOS

Estimadas familias:

Es hora de registrar a todos los alumnos prospectivos de Kínder para el año escolar 2020-2021. Durante el resto del año pueden registrar a los niños que van para kínder en la oficina principal. Cuando es conveniente, pasen a completar el paquete de registración.

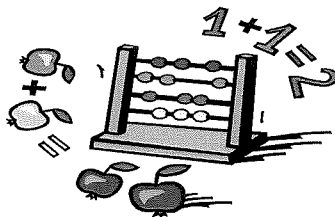
Usted necesitará traer lo siguiente:

1. certificado de nacimiento de su hijo
2. tarjeta de seguro social de su hijo (si tienen una)
3. inmunización física
4. dos formas de verificación de dirección (factura de electricidad, recibo de impuestos sobre la propiedad o tarjeta exención "Homestead"; contrato para compra de casa o escritura de propiedad garantizada o contrato de arrendamiento)

*** RECUERDE QUE SU HIJO DEBE TENER 5 AÑOS DE EDAD CUMPLIDOS EN O ANTES DE 01 DE SEPTIEMBRE.**

¡Esperamos ver a nuestros nuevos "Amigos Mitchell"!

*** La inscripción es Lunes-Viernes 10-3**
Es muy importante registrar a su hijo pronto.



MORNING DROP OFF AND AFTERNOON DISMISSAL PROCEDURE

Morning Drop Off

- Traffic will flow in a northern direction on Gomez Avenue arriving at the back of the school. **No other gates will be open and available for drop off. The back gate of the school will be the only gate used for this purpose.**
- Parents are encouraged to enter the car line on Gomez Avenue via Azeele or MacDill/Platt.
- Tips for an efficient drop-off for the **safety** of all:
 - **Cease all cell phone usage within 100 yards of the school**
 - Parents are to remain in vehicles. Students may only exit once your vehicle is stopped and adjacent to the sidewalk that borders the school campus along Gomez. They should **never exit prior** to passing the intersection of Gomez and Platt.
 - Students should be prepared to exit the vehicle quickly from the passenger side, with the assistance from student safety patrols. Lunch boxes and backpacks should be ready. Safety patrols are available to assist with drop off until 8:25.
 - Limit conversations such as lengthy goodbyes to allow traffic to proceed efficiently.
 - Pull all the way forward before allowing students to exit the vehicle to allow traffic to flow quicker.
 - Bungalow Park from Cleveland/Kennedy is not a cut-through for Car line as this is our staging area for Day care vehicles.
 - Do not pass any vehicles in the car line.
 - Do not wait until the last minute to drop students off.

Afternoon Pick Up

There are **4 ways** from which you must select on the 1st day of school and follow each day for how your child will go home. Any changes to this initial selection must be communicated in advance and in writing to your child's teacher. Emails may not be checked prior to dismissal so early notification is the best way to ensure your child is in the right place.

1. **Car Line-** This is the most efficient, preferred and common departure for students. If you choose this option you will follow the procedures listed above. Students will be escorted out to the covered court by teachers and sit quietly until their name is announced over the PA system. At that time, students will walk to the car line waiting area outside of the gate and watch for their vehicles to come to a stop to enter. Please ensure that you pull all the way forward to the front of the car line at all times. We will have a staff member on the corner of Platt and Gomez to direct traffic and retrieve student names. Please ensure that your student name placard is viewable at all times.
2. **Student walk up gate-** It is located at the Southeast corner of the campus for K-2 and North East corner for 3-5 off of Bungalow Park. This is the only point at which parents are able to walk up and retrieve students. We encourage you to park in the visitor lot on Platt and Bungalow or walk from surrounding neighborhoods. Students will be transported to the waiting area on the front lawn.
3. **Day Care-** Students will be transported to a designated waiting area on campus for YMCA Successful After School Program, Branch Academy, or any of the other providers who supply vehicle transportation from Mitchell to their facility. YMCA Successful After School Program students will be taken to the cafeteria, Branch Academy will go with their class to the covered court and will be dismissed to Branch staff from there, and daycare vans will meet in the main hallway for exit to the vehicles on Bungalow.
4. **Walkers across Kennedy-** These students will meet Mrs. Cannella and Mrs. Lambert in their designated area by the media center. They will then be walked across Cleveland to walk home on their own.

Parking Procedure

- If you choose to park, please find a **legal** parking place. There will be no parking on Gomez Avenue as that is where our car line will flow. Please do not park in any of the neighbors' parking lots, private property or access ways on Gomez or in the Greater Tampa Association of Realtors (GTAR) parking lots off of Cleveland. This is private property and they have the right to tow your vehicle at your expense. This happens frequently to those that disobey posted signage on private property.
- Please cross the streets at the corners using the crosswalks. Jay walking is not safe and puts yourself and students at risk.
- Parking Reminders:
 - Parking is not permitted at any time on the median on Bungalow
 - Parking is not permitted at any time on Platt or Gomez Street
 - Double parking is not permitted at any time on any street.
 - Tampa Police Department will issue tickets to those in violation of parking regulations and speed limits.
 - District Resource officers will intervene at times and issue verbal warnings and civility notices to those who continually violate any parking or drop off/pick up procedures.
 - Parking is available in our Visitor Parking lot, on Platt and Bungalow Park.

Rainy Day Pick-Up Procedure

- When weather is inclement or an approaching storm with lightning is present or nearby, we will implement the following procedures:
 - If time allows we will send out a text through our Parent Link system to alert you of the Rainy Day pick up.
 - An orange flag will be in place on the corner of Gomez and Platt to signal parents to park their cars legally and you will pick your child up directly from their teacher in the classroom. Please make sure that anyone who picks your child up knows which classroom they are in.

Thank you for your support and cooperation. With your assistance, this procedure will be safe and efficient for all of our Mitchell students and families.

Please share these procedures with all individuals responsible for transporting your child. Extra copies are available upon request.

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2020-2021 Back to School Schedule

PTA Fair will be in the cafeteria Friday, August 6th from 10:30 p.m. – 2:00 p.m.

Friday, August 7th

Kindergarten

Meet the Teacher (with students) 12:00 p.m.-1:00 p.m.

GRADE 1

Open House for Parents only 12:00 p.m. -12:30 p.m.

Children will go to the following classrooms 12:00 p.m. -12:30 p.m.

Gilbert, Stitt (Flando), Emily Newman COVERED COURT

Nicholas, Menendez ART room #208

Burnett, Caroline Newman MUSIC room #204

Parents collect the students from court, art room, or music room

Meet the Teacher in the classrooms 12:30 p.m.-1:00 p.m.

Mr. M Media Center 12:30 p.m.-1:00 p.m.

GRADE 2

Open House & Meet the Teacher

Homeroom classrooms 11:00 a.m.-11:30 a.m.

2nd block -11:30 a.m.-12:00 p.m.

Mr. M Media Center 11:30 a.m.-12:00 p.m.

GRADE 3

Open House & Meet the Teacher

Homeroom classrooms

Group 1 Gosselin, Pegler/McClain 11:00-11:30 a.m.

Group 2 Osowski/Thaxton, Reynolds, Stroud, Kral 11:30 a.m.-12:00 p.m.

Mr. M Media Center 12:00 p.m.-12:30 p.m.

GRADE 4

Open House & Meet the Teacher

Homeroom classrooms 1:00 p.m. - 1:30 p.m.

2nd block classrooms 1:30 p.m.- 2:00 p.m.

Mrs. Cannella & Mrs. Lambert Room #213 1:30 p.m. - 2:00 p.m.

GRADE 5

Open House & Meet the Teacher

Homeroom classrooms 1:00 p.m.-1:30 p.m.

2nd block classrooms 1:30 p.m.- 2:00 p.m.

Mrs. Cannella & Mrs. Lambert Room #213 12:30 p.m.-1:00 p.m.

Patrol Meeting 2:00 p.m. - 3:00 p.m. Room #213

ESE & ELL teachers will meet their students in students' assigned classrooms

Kindergarten Open House (Adults Only)

Thursday, August 13, 2020

5:00 p.m. – 6:00 p.m.

Safety & Visitor Information:

Maintaining a safe environment for all students is a task we take very serious. Students should NOT arrive on campus before 8:00 A.M. Supervision will begin at 8:00 A.M! Your assistance with this is greatly appreciated.

For our students' protection, all gates surrounding our school will be locked and will remain locked until our dismissal procedures begin. In the morning students will enter the school through the only unlocked gate on Gomez Avenue and line-up under our covered court. **After arrival all visitors to Mitchell must report to the administrative office, sign-in, and receive a visitor's badge.**

Protecting Our Instructional Day:

Students are with us for 6 hours and 15 minutes each day. We must make sure that our time with students is spent in quality instruction, focusing always on academic excellence. Please be sure your child comes to school on time each day, ready with everything that he/she needs. **We do not want our classes interrupted. We also ask that you do not pick up students prior to our dismissal time. Each time we call for a student, we interrupt instruction, and take precious time away from teacher/student contact. Please do not ask us to interrupt the classroom, we will *not* deliver any forgotten items. Please be sure students remember their backpacks, lunches, violin, etc.**

Mitchell Elementary School Uniform Policy:

Mitchell Elementary School has a MANDATORY Uniform Policy. This policy is an effort to promote a sense of school pride, to further a source of school identity, and to emphasize to students the importance of school as a place for learning.

The uniform consists of the following:

- White, navy, or yellow top with collar
- Navy blue or khaki (shorts, long pants, skirt or jumper). Shorts must exceed past the fingertips when arms are placed along the side.
- Winter attire to include navy windbreaker, navy or white sweater (either pullover or cardigan), or a navy sweatshirt.
- Shoes must be the type that will be **securely** fastened to the student's foot. As popular as Crocs are, they do not fit securely to the child's foot.

The following items are NOT considered to be consistent with the uniform policy:

- Warm-up suits or athletic clothing
- Clothing of any color inconsistent with the above
- Leggings and long colored socks.

Emergency Information:

Always be sure that we have a telephone number where you can be reached in case of an emergency. When you move, change phone numbers (at home or work) please let us know immediately.