

# Arrival, Dismissal, and Parking Procedures

Parents, we are requesting your assistance with arrival, dismissal, and parking on and around the Lowry campus. Maintaining a safe environment for the children is our primary goal. We are asking you to assist us by following the procedures noted below.

- 1. TRAFFIC FLOW:** The student arrival/dismissal area is located on the east side of the school at the covered walkway facing the teacher parking lot. The Hillsborough County Sheriff's office has prohibited LEFT turns into the grassy parking area and into the car line during morning drop-off (7:10-7:40 a.m.) and afternoon pick-up (1:45-2:15 p.m.). In the interest of safety and traffic flow, we ask that you stay in your car, form a single car line on the right as you proceed to the drop-off/pick-up point, be mindful of directives given by school personnel responsible for directing traffic, and proceed slowly through the drive-through as you exit the parking lot. You must make a **RIGHT** turn only when exiting the parking lot.
- 2. ARRIVAL:** Classes begin promptly at 7:40 a.m. Supervision for children arriving on campus begins at 7:10 a.m. Do not drop your child off prior to this time unless they are enrolled in our morning HOST program. School personnel will assist in getting all children safely out of parent's car. On rainy or cold days, you may want to leave ten minutes earlier due to increased car traffic.
- 3. THE OVERFLOW LOT WILL BE CLOSED TO ALL PARKING FOR ARRIVAL AND DISMISSAL. THIS LOT WILL BE USED FOR CAR RIDER ARRIVAL AND DISMISSAL.**
- 4. Due to social distancing guidelines, parents will no longer be able to walk their child to the entrance door of the school for arrival. Parents that walk with their child from their neighborhood will drop off their child by the school marquee. (No stopping or standing will be allowed by the marquee). There will be staff members on duty to monitor students walking from the marquee to the entrance door.**
- 5. LATE ARRIVAL: BEGINNING AT 7:35 A.M., THE CAR DROP OFF ENTRANCE (car line) WILL BE CLOSED.** In order for students to arrive on time to their classroom, students must have **AMPLE** time to walk to their classroom and be in their seats before instruction begins at 7:40 a.m. The **BUS RAMP, IN FRONT OF THE SCHOOL WILL BE CLOSED** from 7:00- 7:45 A.M. For late arrival, parents must park and walk their child to the outside of the front office to sign in. Please ring the doorbell for your child to be escorted to class.
- 6. To help ensure the safety of your child, please do not drop him/her off on the side of Country Hollow Drive or in The Greens subdivision.**
- 7. DISMISSAL:** Arriving extremely early to pick-up children who are being dismissed at a later time contributes to congestion and back up. Please adjust your pick-up time to coincide with your child's dismissal time. Children are dismissed from their classrooms at the following times: Early release Mondays begins at 12:45pm. Tuesday-Friday dismissal begins at 1:55pm. Bus riders—1:45pm, Car riders—1:55pm, Walkers, Bike Riders, HOST & Day Care—2:05 p.m. Each car must have a car rider sign in the front passenger window stating the grade level and name(s) of student(s) you are picking up. This will help to expedite the process of matching cars to riders. A staff member will be present at the entrance of the car rider line. The car rider line will not open until 1:55pm. Cars will need to wait in line in the overflow lot.  
**Example: KG – Jenny Brown 2<sup>nd</sup> - Sam Brown**  
Students will be called to stand at the assigned number cone for pick-up. Please proceed to your child's assigned cone. **For safety reasons, we ask that you please refrain from using your cell phone in the car rider line.**
- 8. WALKERS:** Walkers will be released to walk home on their own. Parents will not be able to wait for students on campus due to COVID-19 restrictions.
- 9. PARKING:** The driveway area in the front of the school is for buses, and daycare vans **ONLY** between the hours of 7:00-7:45 a.m. and 1:25-2:15 p.m. The driveway in front of the school and the arrival/dismissal drive-through are **NO PARKING** areas. Keep in mind that parking in areas posted **NO PARKING** is illegal and by doing so, you may be ticketed by the Hillsborough County Sheriff's Office.
- 10. Please be considerate of the residents who live in The Greens subdivision by not parking or dropping off students in their neighborhood. Dropping off students in the subdivision, especially if late, is not safe for your child as the doors are locked.**

***\*Please remember that the first few weeks of school are going to be busier than usual. Dismissal will take longer due to the precautionary measures we take to make sure that every child is in the correct dismissal area. All of the procedures we have in place are for the safety of our students. Please be as patient as possible on these days so that our students can have a safe, calm and pleasant start to the new school year.***