

School Board  
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Lynn L. Gray  
Stacy A. Hahn, Ph.D.  
Karen Perez  
Tamara P. Shamburger  
Cindy Stuart

Superintendent of Schools  
Addison G. Davis



## FishHawk Creek Elementary A Five Star School

August 24, 2020

Dear Parents:

We are looking forward to a memorable and rewarding year! Providing a safe and caring environment is one of our top priorities. With this in mind, please help by reading and following our procedures.

### **Procedures for Student Arrival**

- From 7:10-7:35 the lot on the cafeteria side of the building is only for parents who drive their children to school.
- Please pull all the way forward which will allow the most cars to unload at one time, expediting drop-off. Staff members and safety patrols will be on duty to assist with student drop-off.

### **Procedures for Student Departure (Modified for Social Distance)**

	Monday	Tuesday-Friday
K & 1	12:35pm	1:35pm
2 & 4	12:45pm	1:45pm
3 & 5	12:55pm	1:55pm

### **Tardy Students**

Tardy students arriving after 7:40 a.m. must be escorted to the office by a parent to sign in. These students will be walked to class by staff members.

### **Bicycles**

When a child arrives on the school grounds, they must get off their bike and walk with their bike to a bike ramp located west of the cafeteria or east of the main office. At dismissal, bike riders will not be allowed to leave until all buses have left the school grounds. **Please note, by law, helmets are required.**

### **Changes in dismissal**

If for any reason you desire to change the normal dismissal of your child, it must be made in writing to the teacher. No student will be allowed to change buses or change from bus rider to car rider without prior written notification. We ask that written authorization be made for each occasion.

### **Discipline**

We do not want to see children suspended from school, so to be sure all parents and students know what the rules are, we will be sending a copy of the rules home with the children. We ask all parents

to read the rules to be sure the child understands them. We ask the parents to let the child know why we have those rules. If it's a Severe Behavior rule that is broken, students will be suspended from school. We will ask parents to sign a paper and return it to school indicating the rules have been read and discussed with their child. It helps tremendously to have children know we are working together in a united effort to make education the best for all the children.

### **Importance of Education**

Another way we need your help is to let your child know:

- a. Education is important to the enjoyment of and success in life.
- b. Regular attendance is essential for academic success.
- c. Respect the adults in charge.
- d. Homework is important and needs to be completed neatly and turned in on time.

Thank you for your help and cooperation. We look forward to working together in order to provide the best education for all of our students.

Sincerely,

Steve Sims, Principal  
FishHawk Creek Elementary

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August 24, 2020

Dear Parents,

It is our pleasure to welcome you to FishHawk Creek Elementary for the 2020-2021 year! We are anticipating a spectacular year!

In order to expedite the necessary paperwork needed for your child, we are asking your assistance in reviewing the information in this packet. Some items are for your information only, whereas, some forms need to be completed and returned.

The following are for your information: (Note: Free and reduced meal application and SERVE Volunteer form are both to be completed online if needed.)

- 1) New **online** Student Nutrition Services free and reduced meal applications – Student Nutrition Services is excited to announce a new online free and reduced meal application will be used this year. The new application is convenient and easy to use. It's available in 7 languages- English, Spanish, French, Arabic, Filipino (Tagalog), Vietnamese (Tieng Viet) and Chinese (Mandarin). Go to the District website, [www.sdhc.k12.fl.us](http://www.sdhc.k12.fl.us) to access the new online application.
- 2) 2019-2020 Student Code of Conduct was approved on July 17, 2018. A video tutorial for families on how to navigate the web-based Student Code of Conduct can be accessed via this link:  
<http://www.sdhc.k12.fl.us/conduct>  
We have included the following tools to communicate the Student Code of Conduct in our school:
  - a) Letter from the Superintendent, Jeff Eakins (English & Spanish)
  - b) Flyer about the Student Code of Conduct
  - c) Student Code of Conduct Facts (English & Spanish)
- 3) Volunteer Online form – must be completed annually by all volunteers.
- 4) Hillsborough County Public Schools' Student Handbook is available online through the mySpot Parent Hub. To access the 2020-2021 Student Handbook, visit <https://myspot.sdhc.k12.fl.us> and log in with your mySpot

The following forms will need to be returned by Friday August 28, 2020:

- 1) Emergency Card – **Please make any corrections** (current email address, phone numbers, **local person(s)** to contact if parent cannot be reached in the event of an emergency, etc.)
- 2) Parent signature document

I am sure this year will be an enjoyable educational experience for your child as you and the school work together to provide our children with the best education possible.

Steve Sims, Principal  
FishHawk Creek Elementary

Dear HCPS Families,

As we anxiously await the return to school for our learners who selected brick and mortar, it is important to continue to share critical information with all stakeholders. As you can imagine, there are many questions regarding the return to school for any student or staff member who has tested positive for COVID-19 or who has been in close contact with someone who has tested positive for COVID-19. For your review, please see the charts below that contain relevant details for school-based incidents.

**Positive COVID-19 Result for Employees or Students**

<b>Action</b>	<b>Self-Isolation</b>
<b>Time Duration</b>	<b>10 days</b>
<b>Start of Self-isolation -Symptomatic</b>	<b>Date symptoms first appeared</b>
<b>Start of Time -Asymptomatic</b>	<b>Date COVID-19 test administered</b>
<b>End of Self-isolation</b>	<b>At least 10 days have passed <i>and</i> If symptomatic, at least 24 hours have passed since fever without fever-reducing medication and other symptoms have improved</b>

**Employee or Student who has been in Close Contact with Positive COVID-19 Result**

<b>Action</b>	<b>Self-quarantine</b>
<b>Time Duration</b>	<b>14 days</b>
<b>Start of Self-quarantine</b>	<b>Date last exposed to positive COVID-19</b>
<b>End of Self-quarantine</b>	<b>After 14 days (if no symptoms have appeared)</b>

We are asking all parents to monitor their children for symptoms each day before reporting to school. If your child is sick, or exhibiting symptoms, he or she should stay home. According to the Centers for Disease Control and Prevention (CDC), symptoms of COVID-19 are fever of 100.4 degrees or chills, shortness of breath, cough or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, and diarrhea. Please know that we will work with every learner regarding attendance protocols and how we will continue the instructional process.

If you have questions related to our district response to COVID-19, you may send an email to [COVID@hcps.net](mailto:COVID@hcps.net), call our COVID hotline at 272-4788, or refer to our School Reopening Plan Frequently Asked Questions at [hillsboroughschools.org](http://hillsboroughschools.org).

Thank you for being an ongoing partner in our work.

Respectfully,

Addison Davis

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Addison G. Davis

August 24, 2020

Parent Letter: Preventing the Spread of Communicable Diseases

Dear Parents:

We are asking you for your continued cooperation in assisting us to control the spread of communicable diseases. Our goal is to make our school a healthy, safe place for both students and staff. We will call you immediately if your child becomes ill during school hours. You are expected to arrange for your child to be picked up **AS QUICKLY AS POSSIBLE** after receiving our call. Our school clinic is not equipped or staffed to handle ill children for long periods of time.

Please inform us **IMMEDIATELY** if telephone numbers or other information on your child's emergency card changes. The information on this card is vital for the safety and well being of your child.

**WE ASK YOU NOT TO SEND YOUR CHILD TO SCHOOL IF ANY SIGNS/SYMPTOMS LISTED BELOW ARE PRESENT:**

1. Vomiting or diarrhea within past 24 hours
2. Fever within past 24 hours
3. Sore/red throat
4. Persistent coughing or sneezing
5. Red watery eyes
6. Rash
7. Earache, drainage from ear
8. Excessive mucus from nose (runny nose), particularly greenish-yellow mucus

Your child may return to school as soon as **ALL SIGN/SYMPTOM ARE GONE** or when your physician provides a **WRITTEN STATEMENT** indicating your child is ready to return.

If your child has a communicable disease, please call and tell us the nature of the illness and when we can expect his/her return to school.

Thank you for working with us.

Sincerely,

Steven Sims  
Principal

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## **FishHawk Creek Elementary A Five Star School**

August 24, 2020

Ensuring the safety and welfare of our students when they are en route to and from school is an important priority of the School District of Hillsborough County.

The district reviewed and refined its bus transportation procedures, and every school has formed a bus ramp safety team.

However, recent events have prompted us to alter our procedures for the time being. Effective immediately, bus drivers have been instructed to return any kindergarten student to school if a parent, designated adult or older sibling is not present at the bus stop. Meantime, members of the school's bus ramp safety team will remain on campus for 90 minutes after dismissal to answer phones and assist families. These new procedures will remain in effect until further notice.

The Transportation Department wishes to notify all parents of the many mediums by which you can access bus run information for your child before school starts. Please see the enclosed reports that list bus stop locations, times and bus numbers. Additionally, this bus run information is also available at <http://www.sdhc.k12.fl.us/>.

If you have any questions, please feel free to call us at 651-2150 where we will be happy to answer any questions you have. Please remember, if you have an ESE child receiving specialized bus services, your bus driver will be contacting you in August with specific bus stop locations, times, and bus numbers.

For our part, we will update rosters provided daily to bus drivers, check off student names as they board the bus to provide an accurate accounting of riders, and begin dismissal preparations early enough for buses to depart on schedule.

Thank you for your continued cooperation and support. Working together, you can rest assured that our students will arrive home safely.

Sincerely,

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FishHawk Creek Elementary

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**FishHawk Creek Elementary  
A Five Star School**

August 24, 2020

To fully benefit from the instructional program, students are expected to attend school regularly, be on time for classes and satisfy all course requirements. Poor attendance or excessive tardiness may result in low or failing grades. Should your child be absent you must call the attendance line at 651-2150 to have the absence excused.

Our policy for the 2020-2021 school year regarding excused absences will be:

- a) An illness of the student or a medical/dental appointment: six (6) or more absences within a nine-week grading period may require a doctor's statement by school. (Doctor or other appointments should be scheduled after school hours or on school holidays whenever possible.)
- b) An accident resulting in an injury to the student.
- c) A death in the immediate family of the student.
- d) An observance of an established religious holiday: documentation of the religious affiliation of the student may be required.
- e) A pre-planned absence for a personal reason that is acceptable to the principal or designee; permission for such absences must be requested and approved no fewer than three (3) days prior to the absence.
- f) A subpoena by a law enforcement agency or a required court appearance.
- g) An emergency for a reason acceptable to the principal or designee such as:
  - 1. severe weather conditions;
  - 2. major personal or family problem;
  - 3. fire, flood or other major damage to the home;
  - 4. an accident on the way to school;
  - 5. breakdown of the school bus (failure to pick up the student)

Sincerely,

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A Five Star School**

August 24, 2020

Dear Parents,

Throughout the year, our school may participate in several fundraising activities. The money raised from these activities will be used to benefit the school.

To promote the safety of all children, Hillsborough District policy does not allow "door to door" selling. We feel that it is important that the school and home work together to ensure the safety of every child.

Please notify your child's teacher if you do not want them to participate in our school's fundraising activities. We look forward to working with you.

Please sign below indicating that you will provide adult supervision for your child during any fundraising activities.

Sincerely,

Steve Sims, Principal  
FishHawk Creek Elementary

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I agree to provide adult supervision for my child during all fundraising activities.

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

Child's Name \_\_\_\_\_ Grade \_\_\_\_\_

Teacher Name \_\_\_\_\_

Comments: \_\_\_\_\_





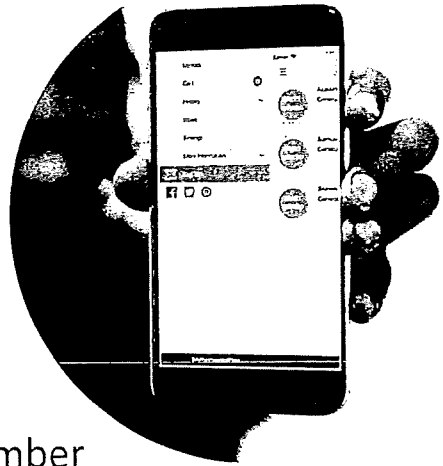
# Hillsborough County

## PUBLIC SCHOOLS

Preparing Students for Life

Parents are encouraged to create a MyPaymentsPlus account in order to:

- View student cafeteria balances anytime, from anywhere
- See what your student is purchasing in the cafeteria
- Set up alerts so you know when the balance is low
- Make payments to your student's cafeteria account
- View and pay for your student's fees & activities



Signing up is free & easy:

- Go to [www.MyPaymentsPlus.com](http://www.MyPaymentsPlus.com)
- Click "Register for a Free Account"
- Add your student(s) by using their student ID number

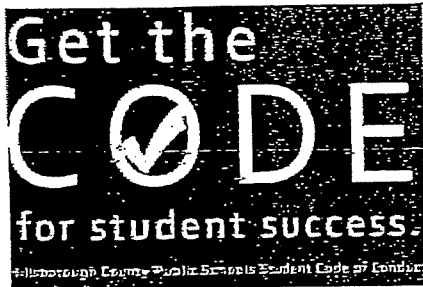
[www.MyPaymentsPlus.com](http://www.MyPaymentsPlus.com)

Need help setting up an account?

- 1-877-237-0946
- [support@mypaymentsplus.com](mailto:support@mypaymentsplus.com)
- online chat

myPayments  
plus™





## Student Code of Conduct FACTS

### HOW TO VIEW THE STUDENT CODE OF CONDUCT:

- mySpot Parent Hub
- District Website- [www.sdhc.k12.fl.us/conduct](http://www.sdhc.k12.fl.us/conduct)
- School Website
- Edsby

### THE DIFFERENCE THIS YEAR FROM OTHERS:

- Information transitions from PDF to Web Pages
- PDF version will no longer be available under the title "Student Handbook"
- "Student Handbook" will no longer be a usable link and all information accessible in the past through the handbook will now be accessible via navigation menu and search box
- Translatable in multiple languages via Google Translate feature

### HOW PARENTS AND STUDENTS WILL BE INFORMED OF THE STUDENT CODE OF CONDUCT:

- First day of school packets will include a letter from Superintendent Jeff Eakins
- A flyer will be available in English and Spanish
- A flyer will be posted to Peachjar
- The district will send out a Parentlink phone call to parents
- The district will send out a Parentlink email to parents
- Information, along with a video tutorial, will be shared via all District social media
- Information, along with a video tutorial, will be shared via Newsdesk

### HOW PARENTS AND STUDENTS ACKNOWLEDGE THEY HAVE READ THE STUDENT CODE OF CONDUCT:

- First day of school packets will include an Acknowledgement Form
- The Acknowledgement Form must be signed and returned to the school with a signature from both parent and student

### IMPORTANCE OF STUDENT CODE OF CONDUCT:

- Provides parents and students with expectations of student behavior in our schools, buses and all district events.
- Sets the standard for providing all students a safe environment conducive to learning

### HOW UPDATES WILL BE COMMUNICATED FOR STUDENT CODE OF CONDUCT:

- Principals will be notified when there is a change that impacts student performance or student expectations
- Principals will be asked to notify families about these updates

Hillsborough County Public Schools **STUDENT CODE OF CONDUCT**

Get the

**CODE**

for student success.

Students in Hillsborough County Public Schools have rights and responsibilities that ensure the best learning environment for all.

## FIND OUT...



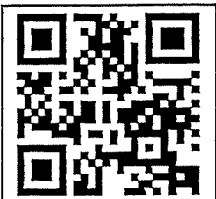
What the rules are that students must follow to maintain a safe and positive environment.



What your rights are as students.

To know what is expected,  
**GET THE CODE!**

*If you do not have access to a computer, visit your school office and request a printed version of the Student Code of Conduct.*



[www.sdhc.k12.fl.us/conduct](http://www.sdhc.k12.fl.us/conduct)



Hillsborough County  
PUBLIC SCHOOLS  
Preparing Students for Life

# Fishhawk Creek Elementary School

# Parent Signature Document

Please Initial each box and sign at the bottom as further indication that you understand each item.

<p><b>DISCIPLINE POLICY</b> I have read the school's discipline plan and know that my child is expected to comply. If my child behaves inappropriately at school, I understand that there will be an appropriate negative consequence. Parent Initials _____</p>	<p><b>ATTENDANCE</b> I have read the attendance policy and understand that it is my responsibility to see that my child is in school every day unless he/she is ill or there is a family emergency. Parent Initials _____</p>
<p><b>STUDENT HANDBOOK</b> I understand the Student Handbook is located on the district website. I understand that it contains district policies and information on Student Rights and Responsibilities, Code of Student Conduct, Attendance Policy, Curriculum and General Policies and Procedures. Parent Initials _____</p>	<p><b>SIGN OUT POLICY</b> I have read and understand the sign out policy. I understand that in order to sign my child out I must show ID to the front office and can sign my child out no later than 1:25 (12:25 on early release days). Parent Initials _____</p>
<p><b>TARDY POLICY</b> I understand that school starts at 7:40 AM every day. Any student not arriving by bus after 7:40 AM will be considered tardy and MUST be signed in by a parent in the main office. Parent Initials _____</p>	<p><b>STUDENT PLANNERS</b> I understand that all 1-5<sup>th</sup> grade FHC students will receive a Student Planner. My child is responsible for writing his/her daily assignments in the planner and the teacher and parent may use the planner as a two-way communication tool. It is my responsibility to look at and sign the planner each day. Parents Initials _____</p>
<p><b>PHOTOGRAPHY/VIDEO PERMISSION</b> I give my permission for photographs and video to be taken of my child. The school has my permission to submit those items to news media for appropriate use. Parent Initials _____</p>	<p><b>TOYS, GAMES AND PERSONAL ITEMS</b> I understand that toys, games, electronic device or other non-school related personal items are not to be brought to school. I also understand that the school is not liable for the loss of such items if they are taken to school. Parent Initials _____</p>
<p><b>FIELD TRIP PERMISSION</b> My signature gives "blanket" permission for my child to go on school field trips. I understand that I will be notified of the specific information and costs of field trips as they occur during the year. Parent Initials _____</p>	<p><b>STUDENT INTERNET ACCESS PERMISSION</b> I understand the district's Terms and Conditions for the Use of Telecommunications and give my child permission to access the internet for educational purposes. I understand violations may result in loss of internet privileges. Parent Initials _____</p>
<p><b>BUS CONDUCT</b> I understand that riding the bus is a privilege and that students who behave in a manner that endangers the safety of other riders will not be allowed to continue riding the bus. Additionally, I understand that all bus riders and their parents must treat the drivers with courtesy and respect at all times. Students who fail to follow bus rules will not be allowed to continue riding the bus. Parent Initials _____</p>	
<p><b>PARENT SIGNATURE REQUIRED HERE</b> My signature indicates that I have read and understand each of the school policies/procedures described above. It also indicates that I expect my child to follow these policies and that I will work in a supportive and cooperative manner with school personnel. Student's Name _____ Parent's Signature _____ Date: _____</p>	