

School Board
 Melissa Snively, Chair
 Steve P. Cona III, Vice Chair
 Lynn L. Gray
 Stacy A. Hahn, Ph.D.
 Karen Perez
 Tamara P. Shamburger
 Cindy Stuart



Superintendent of Schools
 Addison G. Davis

Date: 09/01/2020

Dear Parent/Guardian:

All educators in Florida are monitored to ensure they meet certification and training requirements as mandated by law. Per Florida Statute 1012.42, when a teacher is assigned teaching duties out of the field in which the teacher is certified, the parents of all students in the class shall be notified in writing.

Hillsborough County Public Schools is committed to providing quality instruction for all students and does so by employing the most qualified individuals to teach and support each student in the classroom. The district is assisting our teachers by developing an *Individual Professional Development Plan* to complete the requirements needed to become in-field.

All of our teachers are certified to teach, although some of them are currently out-of-field and are working on additional areas of certification. You have the right to know the professional qualifications of the teachers or paraprofessionals who instruct your child. Federal law allows you to ask for certain information about your child’s teachers and requires us to give you this information in a timely manner if you ask for it. If you would like more information, please contact the school 813-975-6941.

The table below lists teachers who are currently out-of-field.

Sincerely,

Angela G. Ventura
 Principal

Teacher	Classes Taught	Assignment Start Date	Certification(s) Held	Out-of-Field Area/Classes
Ms. Ashley Shutz	4 th Grade Teacher	7/1/2020	Elementary Education (K-6) Pre-Kindergarten/Primary Education	ESOL
Ms. Cassandra Francois	1 st Grade Teacher	7/1/2020	Pre-Kindergarten/Primary Education	ESOL
Ms. Virginia Lees	Pre-Kindergarten	7/1/2020	ESOL Primary Education	Pre-Kindergarten
Ms. Annabell Mesa	4 th Grade Teacher	7/1/2020	Elementary Education (K-6)	ESOL