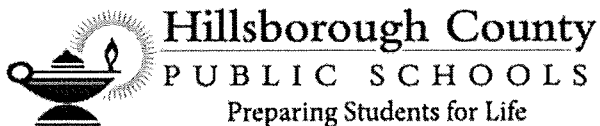


School Board
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Superintendent of Schools
Addison G. Davis

Potter Elementary School

September 11, 2020

Dear Parents/Guardians:

All educators in Florida are monitored to ensure they meet certification and training requirements as mandated by law. Per Florida Statute 1012.42, when a teacher is assigned teaching duties out of the field in which the teacher is certified, the parents of all students in the class shall be notified in writing.

Hillsborough County Public Schools is committed to providing quality instruction for all students and does so by employing the most qualified individuals to teach and support each student in the classroom. The district is assisting our teachers by developing an Individual Professional Development Plan to complete the requirements needed to become in-field.

All of our teachers are certified to teach, although some of them are currently out-of-field and are working on additional areas of certification. You have the right to know the professional qualifications of the teachers or paraprofessionals who instruct your child. Federal law allows you to ask for certain information about your child's teachers and requires us to give you this information in a timely manner if you ask for it. If you would like more information, please contact the school at 813-276-5564.

The table listed on the back of this letter lists teachers who are currently out-of-field.

Sincerely,

Sharon Waite
Principal

Teacher	Classes Taught Assignment	Assignment Start Date	Certifications Held	Out of Field Area/Classes
Charbonier, Lesya	5 th Grade	August 10, 2020	Elementary Ed. K-6	ESOL Endorsement
Fox, Ciera	3 rd Grade	August 10, 2020	Elementary Ed. 1 st -6	ESOL Endorsement
Jackson, Julie	KG	August 10, 2020	Elementary Ed. K-6	ESOL Endorsement
Lloyd, Mikayla	2 nd Grade	August 10, 2020	Elementary Ed. K-6	ESOL Endorsement
Mincey, Arcilous	5 th Grade	August 10, 2020	Elementary Ed. K-6	ESOL Endorsement
Mohan, Melissa	1 st Grade	August 10, 2020	Elementary Ed. K-6	ESOL Endorsement
Moyer, Jacquelyn	4 th Grade	August 10, 2020	Elementary Ed., Exceptional Student Ed.	ESOL Endorsement
Paul, Beverly	1 st Grade	August 10, 2020	Elementary Ed. K-6	ESOL Endorsement
Tartt-Walker, Sheba	1 st Grade	August 10, 2020	Elementary Ed. K-6	ESOL Endorsement
Vanderpuy, Jennifer	KG	August 10, 2020	Elementary Ed. K-6	ESOL Endorsement
Haynes, Cathy	Guidance	August 10, 2020	Elementary Ed. Guidance	ESOL Endorsement
Christopher, La Tanya	4 th Grade	August 10, 2020	Elementary Ed. K-6	ESOL Endorsement
Llanos, Jessica	ESOL	August 10, 2020	ESOL Endorsement	Elementary Ed. K-6